



COLCHESTER & DISTRICT SUNDAY LEAGUE



Thank you for showing an interest in joining the Colchester & District Sunday League.

To enable you to make a suitable application we have attached a guidance form for your information.

It is very important to be aware of the requirements, both of the League and the Essex County Football Association when thinking about forming a new club.

Running a football club isn't just about having a few mates who want to play football. Firstly it can become very expensive, especially if you don't abide by the rules as fines can quickly mount up.

Secondly, make sure that those people who say they want to play aren't going to let you down, the main reason for teams folding is lack of players – especially when results don't go the way you hope.

The following three points are worth considering first.

- Do you have your own pitch, as you will stand a better chance with application if you have?
- If you have your own pitch it must be within 15 miles radius of Colchester Town Hall
- If you are starting from scratch, contact **ESSEX COUNTY FOOTBALL ASSOCIATION** at Chelmsford, either by their website <http://www.essexfa.com/Governance/Affiliation/>

email robert.craven@essexfa.com or write to

Essex County Football Association Ltd,

The County Office,

Springfield Lyons Approach,

Chelmsford, Essex

CM2 5LB

If you wish to join the Sunday League you will need to submit your completed application form to :-

Mrs. Elsie Hewitt (League Secretary)

Lugano House,

Moor Road,

Langham,

CO4 5NR

If you have any other questions please contact the League Secretary or email us via the league website

www.colchestersundayleague.co.uk



COLCHESTER & DISTRICT SUNDAY LEAGUE



GUIDANCE FOR STARTING UP A NEW CLUB

The following list will provide you with the majority of the information required to make a suitable application to join the Colchester & District Sunday League.

If you have any questions please do not hesitate to contact us

- 1) You need to have a name for your Club approved by the Essex County Football Association.
- 2) You will require an Affiliation Number from Essex County Football Association.
- 3) Fee required to Affiliate to County, currently £35.00 (subject to change).
- 4) Any application to join the League must be accompanied by a payment of £50.00. This payment must be made no later than the evening of the League Annual General Meeting.
- 5) You will need at least £800 to £1500 in place for your outgoings.
- 6) Annual Subscriptions for the League are £85.00 (always subject to increase) which must be paid to the Treasurer before 1st August of the current season.
- 7) You will require a pitch, which must be within 15 miles radius of Colchester Town Hall; this must include changing facilities and toilets.
- 8) Expenses need to be paid out every week when you have a home game : Pitch hire (allow £50 - £60), Referee expenses £30.
- 9) If you wish to hire a Council Pitch the charge for this would be £85.00 (subject to change) to be paid on or before the 1st of each month starting on the 1st September.
- 10) You will be required to play every Sunday and will be fined if you are unable to fulfil a fixture.
- 11) You will require two kits one for home games and a change of colours for an away game should both teams have the same colours. No dark colours allowed, definitely no Black or Dark blue, and all shirts must be numbered.
- 12) You must supply two match balls and two flags for each home game.
- 13) A first aid kit - with basics like plasters, antiseptic cream, swabs, scissors, bandages, disposable gloves.
- 14) Drinks bottles.
- 15) You will need to supply a linesman (who may be a player if necessary) for every game, home and away.
- 16) All players must be registered before they can enter the field of play at least four days before the fixture date.
- 17) The season starts on the first Sunday in September and ends on the last Sunday in May.
- 18) To form a Club you will need a committee consisting of a Chairman, Secretary, Treasurer and a Manager.
- 19) You will need a Bank or Building Society Account in the club's name.
- 20) The Secretary of the Club is the person who is responsible for the running of the Club and will be the main point of contact for both the League and all other clubs.
- 21) You will need at least 15 players signed on for your team.



COLCHESTER & DISTRICT SUNDAY LEAGUE
 affiliated to Essex County Football Association (ECFA)



Application to join COLCHESTER & DISTRICT SUNDAY LEAGUE

PLEASE COMPLETE THIS FORM AND RETURN TO LEAGUE SECRETARY NO LATER THAN 20TH MAY

Proposed Name of the Club (this must be approved by ECFA)

Name and Address of Club Secretary

Telephone number / Mobile number & email details of Secretary

Name of Chairman

Name of Treasurer

Club must be affiliated to ECFA (please report on progress)

Proposed Home Pitch (must be within 15 miles of Colchester Town Hall by road, should also have running water, toilets and showers). **If requesting a council pitch, please state preferred choice.**

Club Colours (**black and very dark blue shirts are not allowed** as laid down in ECFA rules)

Home Kit : Shirts _____ Shorts _____ Socks _____

Change Kit : Shirts _____ Shorts _____ Socks _____

Do you have finance / sponsorship in place ? (please give details)

It is a requirement of the both the League and ECFA that the club has a bank account in its own name.
 Do you have an account ?

How many of your proposed players play for other clubs / teams in this league ? Please supply details.

Is there any other information that you feel the Sunday League should be made aware ?

It must be stressed that the Colchester & District Sunday League sets its members very high standards and that a **strict discipline policy is in force.**
 Please consider this very carefully as you join the world of organised football.