

# Admissions Policy

## Statement of intent

It is our intention to make our setting genuinely accessible to all children and families from all sections of the local community.

## Aim

We aim to ensure that all sections of our community have access to the setting through open, fair and clearly communicated procedures.

## Methods

In order to achieve this aim we will:

- ensure the existence of the nursery is known within the local community
  - Website access - [www.plumeavenuenursery.co.uk](http://www.plumeavenuenursery.co.uk)
  - Printed prospectus;
- arrange any waiting list in order of date of birth;
- welcome and provide appropriate learning opportunities for all;
- allocate children, when necessary or appropriate, based on date of birth and / or mainstream school entry date(s),
- describe the nursery and its practices in terms:
  - which make it clear that it welcomes both fathers and mothers, grandparents and all other relations, carers and childminders.
  - of how it treats each child and their family having regard to their needs arising from their gender, special educational needs, disabilities, cultural, social or ethnic background, religion or where English is a newly acquired additional language.
- make our Equality & Diversity Policy widely known and available.
- be flexible in our approach to each individual family with regard to times, attendance and payment patterns, when or where practical and financially viable for the setting;
- encourage consultation with the parents / carers to ensure the group is meeting the changing needs of the local community and providing the best service.

